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Troop 58
Davidson, North Carolina

New Assistant Scoutmaster
Registration and Training

October 2022

Welcome to Troop 58!

We are thrilled to have you on board with Troop 58. As part of your new position within the troop an adult application as well as required training needs to be completed. This document details the requirements as well as how to access and complete them. Reach out to the Troop Committee Chair, Registration Chair, or Training Chair with any questions you may have.

It is recommended to complete the below requirements in chronological order and use the below summary as a checklist.

Requirement One: Youth Protection Training (YPT)
Method: Online
Frequency: Every 24 Months
Instructions: Pages 4 - 5
Details: It is the mission of Youth Protection volunteers and professionals to work within the Boy Scouts of America to maintain a culture of Youth Protection awareness and safety. A certificate of completion will be generated upon completion of the course. *This certificate needs to be submitted along with the Adult Application*.

Requirement Two: Adult Application
Method: Paper Application
Frequency: Once
Instructions: Fillable PDF https://filestore.scouting.org/filestore/pdf/524-501.pdf
Details: Return completed application, *along with YPT certificate of completion*, to Registration Chair.

Requirement Three: BSA Health Form
Method: Paper Form
Frequency: Every 12 Months
Instructions: If not already provided one, the form can be accessed via the below link or Google BSA Health Form.
                   https://filestore.scouting.org/filestore/HealthSafety/pdf/680-001_ABC.pdf
Details: Parts A and B are required for all participants. Part C is required if you will participate in an activity lasting longer than 72 hours (like summer camp). Note that Part C must be completed by a certified and licensed physician (MD, DO), nurse practitioner, or physician assistant. Return completed form to the Troop Health Form Coordinator.

Requirement Four: **Troop 58 Adult Code of Conduct**

Method: Paper Form

Frequency: Once

Instructions: The form is on Page 6 of this document. Print the form and return completed and signed to Troop Committee Chair.

Details: This demonstrates the commitment from each adult leader to serve as a positive role model and to live up to the Scout Oath, Law, Motto and Slogan.

Requirement Five: **Scoutmaster Training**

Method: Classroom or Online

Frequency: Once

Instructions: Classroom: See Council training site for schedule and registration at https://www.mccscouting.org/Training

                     Online modules: Pages 7 - 9

Details: Position specific training designed for Scoutmasters and Assistant Scoutmasters. This course serves as an orientation to the position as well as the patrol method and effective scoutmaster conferences. The classroom course is preferred, however the online modules will suffice if you are unable to attend the live class.

Requirement Six: **Program Safety Course (Including Hazardous Weather)**

Method: Online

Frequency: Every Two Years

Instructions: Page 10

Details: Online course designed to teach new Scoutmasters the basics of safety in the program as well as how to safely handle dangerous weather conditions.

Requirement Seven: **Introduction to Outdoor Leadership Skills (OLS)**

Method: Live two-day (one-night camping) class

Frequency: Once

Instructions: Register on Mecklenburg County Council OLS site at https://www.mccscouting.org/OLS

Details: Hands-on course designed to teach new Scoutmasters the basic camping and outdoor skills for the First Class Rank. This course is held at Belk Scout Camp and Mecklenburg County Council typically offers it twice a year in March and November.

How to Complete Youth Protection Training (YPT)

- Visit my.scouting.org and sign in to your account
  - Recommended browsers are Google Chrome for PC or Safari for Mac
  - "Forgot Username" and "Forgot Password" links available if needed

- On the opening page, select the Youth Protection logo

- A new window will open. Review the Opening video then scroll down and select "Add Plan"

- Select "Youth Protection Training" to open the course

- Select "Launch Course" to open each module. All four need to be completed for full credit of Youth Protection Training

Youth Protection - Y01 > Youth Protection Training - MANDATORY

1	**Overview and Policies**				LAUNCH COURSE
	DUE DATE N/A	**STATUS** Not Attempted	**OPTIONAL** No	**TYPE** Course	

2	**Sexual Abuse**				LAUNCH COURSE
	DUE DATE N/A	**STATUS** Not Attempted	**OPTIONAL** No	**TYPE** Course	

3	**Bullying**				LAUNCH COURSE
	DUE DATE N/A	**STATUS** Not Attempted	**OPTIONAL** No	**TYPE** Course	

4	**YPT Certification Test**				LAUNCH COURSE
	DUE DATE N/A	**STATUS** Not Attempted	**OPTIONAL** No	**TYPE** Course	

Troop 58 Adult Code of Conduct

All adults participating in Troop 58 activities serve as role models and leadership examples for our Scouts. Therefore, all of us are as accountable as our Scouts are for living up to the Scout Oath, Law, Motto and Slogan. We must also follow Scout adult leadership best practices. The following Adult Code of Conduct is our commitment by each adult leader and by each parent/guardian who will serve as an adult chaperone during the course of the program year. Any situation that is not explicitly covered by the code will be decided by the Troop Committee.

Initial Each Statement

1. _____ Adults registered as a **Scout Leader** must complete **BSA Youth Protection Training**, level specific training, and will be familiar with the principles of the Guide to Safe Scouting (http://www.scouting.org/health- and-safety/gss).

2. _____ Non-uniformed adults serving as **Chaperones** during Scout activities **must be familiar with** the principles of **BSA Youth Protection** (http://www.scouting.org/Training/Youth-Protection). Additionally, the Guide to Safe Scouting is available to any Troop Member as a reference guide.

3. _____ **All Adults will follow the BSA policy of 2-Deep Leadership**. At no time will one adult be alone with one youth, other than their own child. **Adults will not share bathroom facilities with Scouts**. Separate usage times must be coordinated when dedicated facilities are not available.

4. _____ **Drivers will not operate or hold mobile phones for talk, text, or navigation** while driving during Scouting Activities. When necessary, a passenger can assist with navigation or with holding mobile devices for navigation.

5. _____ **Adults will abide by the law** and will not purchase, possess or consume **illegal drugs**. Adults will not possess or consume **alcoholic beverages** at Scout events. **Adults will not use tobacco products** in the presence of Scouts.

6. _____ **Adults will set the standard for use of clean and kind language**. Profanity, put-downs, sexual-related comments, and verbal taunting will not be tolerated.

7. _____ **Adults will behave in a safe manner**. Unsafe behaviors will not be tolerated and include improper use of knives or axes, improper use of sharp sticks, rope or other equipment, and playing with fire.

8. _____ Adults will abide by the underlying principle of **never doing anything for a Scout that they can do themselves**.
We allow Scouts to grow by practicing leadership and by learning from their mistakes. And while Scout skills are an important part of the program, what ultimately matters when our Scouts become adults is not whether they can use a map & compass, but whether they can offer leadership to others in tough situations; and can live by a code that centers on honest, honorable, and ethical behavior.

9. _____ The Troop Committee will review any incident as requested by a scout, a parent/guardian or adult scout staff member or chaperone.

My signature below indicates that I agree to follow the Troop 58 Adult Code of Conduct.
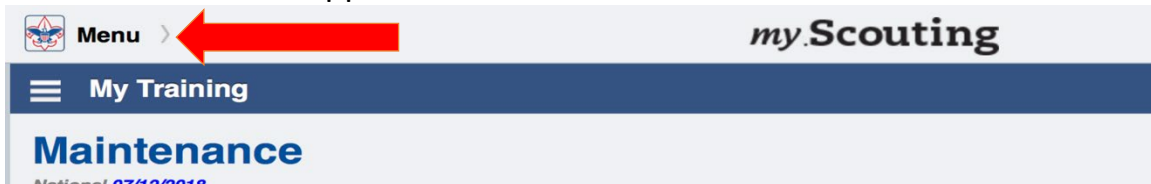
Signature	Print Name	Date

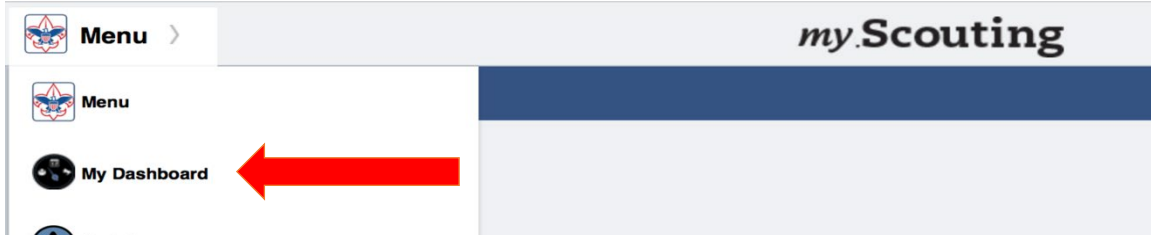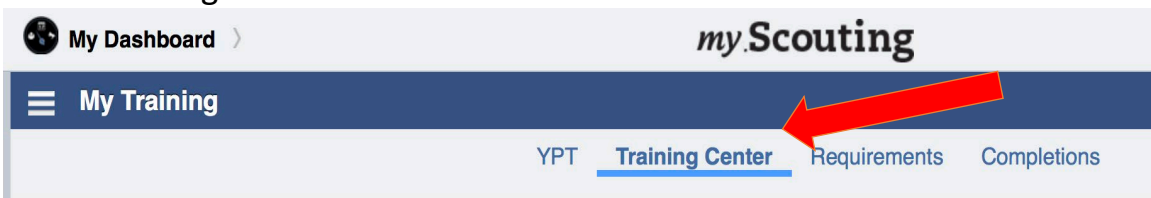# Online Course Instructions: Scoutmaster Training

- Visit my.scouting.org and sign in to your account
  - Recommended browsers are Google Chrome for PC or Safari for Mac
  - "Forgot Username" and "Forgot Password" links available if needed

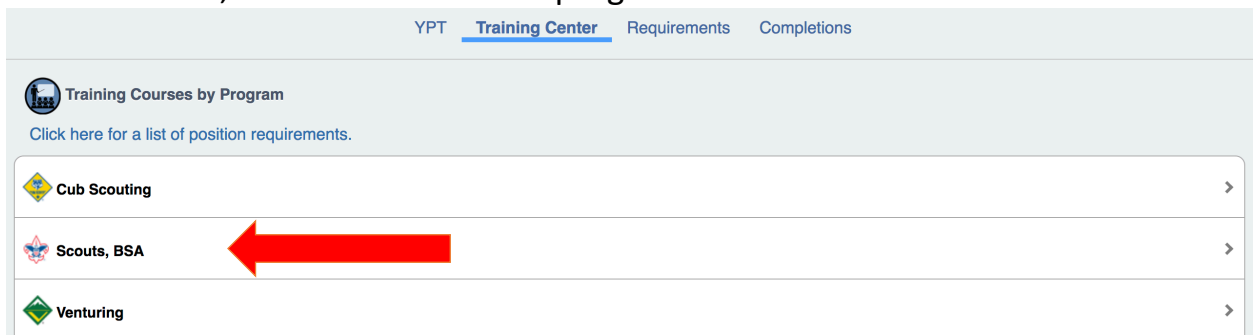- Select "Menu" in the upper left corner
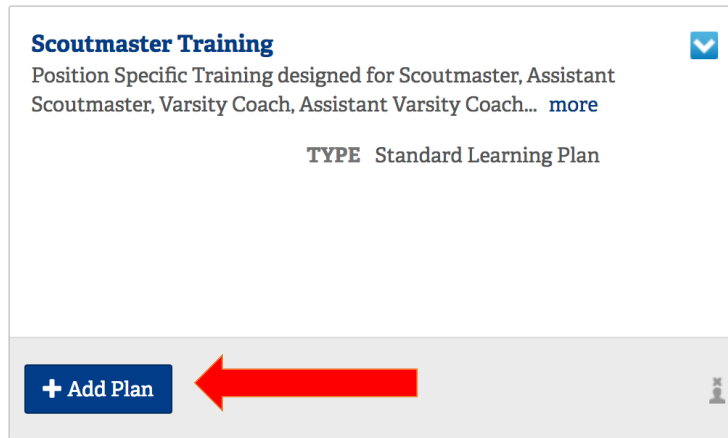
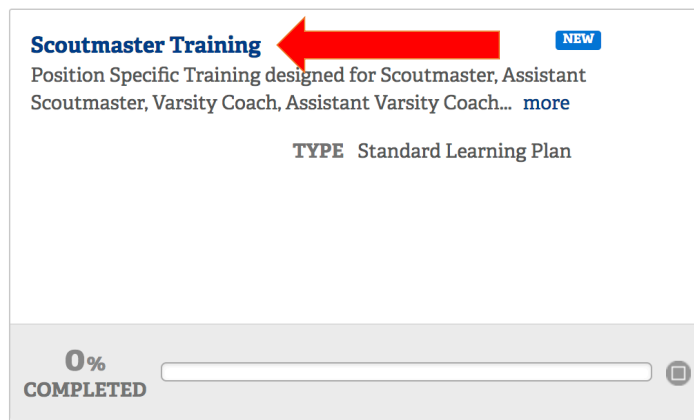- Select "My Dashboard" in the drop down

- Select "Training Center"

- Select "Scouts, BSA" from the list of programs

- New Window will open…scroll down and under "Scoutmaster Training", select "Add Plan"

Scoutmaster Training

Position Specific Training designed for Scoutmaster, Assistant Scoutmaster, Varsity Coach, Assistant Varsity Coach... more

TYPE Standard Learning Plan

+ Add Plan

- Select "Scoutmaster Training"

Scoutmaster Training NEW

Position Specific Training designed for Scoutmaster, Assistant Scoutmaster, Varsity Coach, Assistant Varsity Coach... more

TYPE Standard Learning Plan

0% COMPLETED

- Select each individual course. There are three:
  "Before the First Meeting"; "First 30 Days"; "Position Trained"

Boy Scouts - Select a Training Program   ‹ BACK

Scoutmaster Training

3 ITEMS   **0%** COMPLETED   **0** ITEMS PAST DUE   **0** ATTACHMENTS   SEQUENCE NUMBER   FILTERS (#)

Boy Scouts - Select a Training Program » Scoutmaster Training

1   **Scoutmaster - Before the First Meeting**
Scoutmaster and Assistant Scoutmaster Position Specific Training - Step 1.This content is recommended for Scoutmasters before the first meeting.
     STATUS Incomplete   **TYPE** Learning Plan

2   **Scoutmaster - First 30 Days**
Scoutmaster and Assistant Scoutmaster Position Specific Training - Step 2.This content is recommended for Scoutmasters during the first 30 days.
     STATUS Incomplete   **TYPE** Learning Plan

3   **Scoutmaster - Position Trained**
Scoutmaster and Assistant Scoutmaster Position Specific Training - Step 3.This content is recommended for Scoutmasters to become position trained.
     STATUS Incomplete   **TYPE** Learning Plan

- Within each of the three courses, select "Launch Course" to complete each listed module. Each course has six individual modules - all eighteen need to be completed for full credit.

Scoutmaster - Before the First Meeting

6 ITEMS   **0%** COMPLETED   **0** ITEMS PAST DUE   **0** ATTACHMENTS

1	**Scouting Organization for Boy Scouting**			LAUNCH COURSE

The Boy Scouts of America, or the BSA, is one of the largest youth organizations in the United States, with more than 2.4 million youth members and nearly 1 million ▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮ organization, the BSA has established a well-defined organizational structure. This module is designed to give you a clear understanding of each level of the organizational structure of the BSA in order to... more

	DUE DATE N/A	STATUS Not Attempted	OPTIONAL No	TYPE Course

2	**Role of the Unit Key 3 for Boy Scouting**			LAUNCH COURSE

The Unit Key 3 consists of the unit leader or Scoutmaster, unit committee chair, and chartered organization representative. This module is designed to teach you about the roles and responsibilities of each of the key three members so that you can better understand how they work together to support the unit.

	DUE DATE N/A	STATUS Not Attempted	OPTIONAL No	TYPE Course

3	**Aims and Methods of Boy Scouting**			LAUNCH COURSE

Using well-defined and established aims and methods, the Boy Scouting program develops future leaders. This module is designed to teach you about the

	DUE DATE N/A	STATUS Not Attempted	OPTIONAL No	TYPE Course

4	**Ideals and Beliefs of Boy Scouting**			LAUNCH COURSE

The Scout spirit is an attitude that Scouts around the world should show, based on adherence to the Scout Law and Scout Oath which make up the ideals of Scouting. This module is designed to help you identify and explain each of the ideals of Scouting.

	DUE DATE N/A	STATUS Not Attempted	OPTIONAL No	TYPE Course

5	**Scoutmaster and Patrol Leaders for Boy Scouting**			LAUNCH COURSE

Scouting is a group effort. Neither the senior patrol leader nor the Scoutmaster goes it alone. They both have help and support available from many different sources, but they also have very specific tasks they are each responsible for. This module is designed to teach you about the roles and responsibilities of both the Scoutmaster and the senior patrol leader as well as the characteristics and qualities required... more

	DUE DATE N/A	STATUS Not Attempted	OPTIONAL No	TYPE Course

6	**Troop Meeting for Boy Scouting**			LAUNCH COURSE

Boys join Scouting to have fun, set out on adventures, make friends, learn new skills, and explore the outdoors. Troop meetings can be the catalyst that makes all of that possible for Scouts. This module defines the purpose and importance of the troop meeting. It will cover how the boys will plan, conduct and review the meetings themselves using the troop meeting plan. In addition, it will identify the seven... more

	DUE DATE N/A	STATUS Not Attempted	OPTIONAL No	TYPE Course

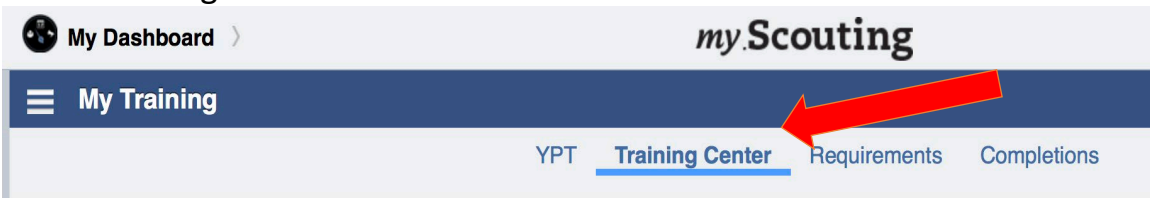# Online Course Instructions: Program Safety Training

- Visit my.scouting.org and sign in to your account
  - Recommended browsers are Google Chrome for PC or Safari for Mac
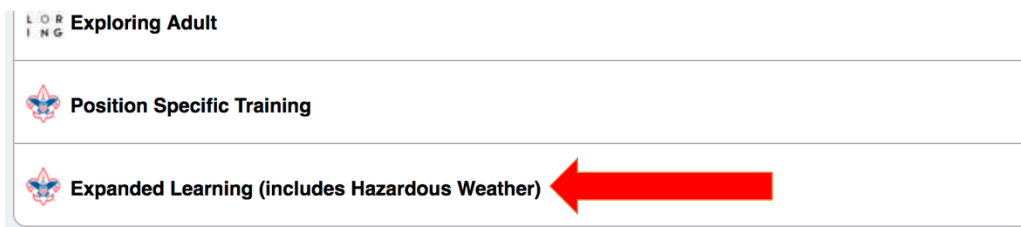
- Select "Menu" in the upper left corner
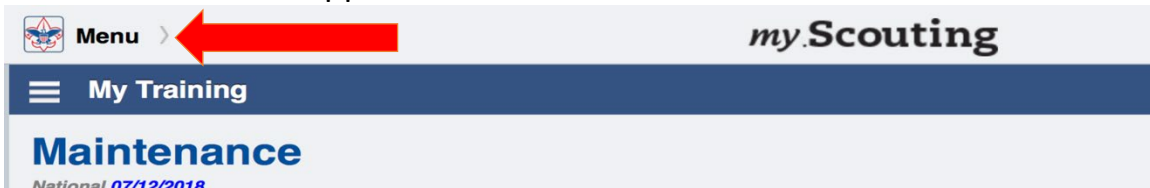
- Select "My Dashboard" in the drop down

- Select "Training Center"

- Select "Expanded Learning"

- Select "Program Safety" then follow prompts